

FIGURE 1
APPLICATION FOR MoDOT TECHNICIAN CERTIFICATION PROGRAM

(Copy form for each applicant as needed)

Applicant's name:

userID:

These courses are limited to a minimum and maximum enrollment. Registration is based on course availability, so it is recommended you apply as early as possible for these courses. The Materials Qualification Engineer reserves the right to reschedule or cancel under-enrolled courses. MoDOT reserves the right to deny application if applicant has no intent to perform acceptance testing for MoDOT projects.

To Enroll: Please complete this form electronically or print and neatly print or type the required information. Return the completed form to the Materials Qualification Engineer by the following means. Mail hard copy to Randy S. Morris, P.O. Box 270, Jefferson City, MO 65102, phone 573-522-2742 or fax hard copy to 573-526-0857. This electronic form once completed can be E-mailed to morris3@mail.modot.state.mo.us

Entry boxes with a double lined bottom are required fields. If information is not provided in these boxes the application will not be accepted until information is provided. The tab key will move to next field.

Course(New or Re-Certification)	First Choice Course Date	Second Choice Course Date	Third Choice Course Date
Level 1 Technician	<input type="text"/>	<input type="text"/>	<input type="text"/>
Level 2 Aggregate*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Level 2 Soils*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Level 2 Concrete*	<input type="text"/>	<input type="text"/>	<input type="text"/>
Level 2 Bituminous**	<input type="text"/>	<input type="text"/>	<input type="text"/>
Low Slump***	<input type="text"/>	<input type="text"/>	<input type="text"/>
Profilograph	<input type="text"/>	<input type="text"/>	<input type="text"/>
Aggregate Specific Gravity*	<input type="text"/>	<input type="text"/>	<input type="text"/>

* Level 1 Technician is a required Pre-requisite

** Offered through the University of Missouri - Rolla. Level 1 Technician is a required Pre-requisite.

*** Level 2 Concrete is a required Pre-requisite.

Employer Name

Supervisor's Name

Work Address

Work City State Zip Code

Work Phone Work Fax

Who should be billed for this training? Mark next to choice Applicant ☐ Employer ☐

APPLICATION FOR MoDOT TECHNICIAN CERTIFICATION PROGRAM, CONTINUED

Title; Mr., Mrs., Ms.:		Lineage; Jr., Sr., II, etc.:	
Last Name		Telephone	
First Name		Fax	
Middle Name		E-mail	
Social Security Number			
Home Address			
Home City		State	
		Zip Code	
Current MoDOT Certification Number			
Current Other Certification Number and Source			

Please read the following statement. You will be required to sign a copy of this when you attend a course

This document affirms that _____, hereinafter the Technician, desires to be certified by the MoDOT Technician Certification Program.

Certification carries inherent rights and responsibilities. These rights include being exclusively sanctioned along with others so qualified by the MoDOT Technician Certification Program to perform sampling, testing, and reporting of test results for quality control and quality assurance programs. These responsibilities include performing and reporting tests with the accuracy and precision expected of the Technician in accordance with the required test procedures. By signing this document the Technician agrees to abide by all of the terms specified in the Administration Section and as set forth by the contracting Agency.

An individual will be considered as decertified if he/she fails to renew their certification after three years or fails the re-certification testing. In addition, de-certification will be considered by the Training Review Board for fraud, abuse, willful negligence or demonstrated incompetence as identified by the Technician's supervisor or a certified technician, verified by a second certified technician and recommended by the District Coordinator. Charges must be presented in writing by the District to the Review Board. If validated by the Review Board the minimum action will be for the first offense a written reprimand to the individual from the Review Board. The second violation will result in a thirty-day suspension of all certifications the individual currently holds. A third offense will result in permanent withdrawal of all certifications. A recommendation will be made by the Review Board to the District and Human Resources Division regarding removal from inspection responsibilities and assignment to other work for MoDOT employee's. If the department determines other productive work is not available, the MoDOT employee will be suspended without pay. After the de-certification proceeding, the Training Coordinator will notify the individual and their supervisor of the outcome in writing within five working days of the decision to de-certify.

Individuals may appeal decisions involving the Technician Certification Program. Such appeals must be made in writing to the Training Review Board through the Materials Qualification Engineer. A written response will be made as soon as possible.

I, _____, have read, understand, and agree to abide by the rights, responsibilities, and penalties associated with receipt of this certification.

Signature _____ Date _____